

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 20:00 hrs on Wednesday 12th September 2018

Present: S G Tupling (Chairman), J H Boston, S J Cooper, W R Sharp (Councillors),
M Cook (Borough Councillor), 2 members of the public, C J Peat (Clerk).

The PC meeting had been preceded by an open forum on local policing at 19:00 hrs, chaired by PC Robert Cross, and attended by 15 members of the public (including those listed above). The forum had reviewed recent local criminal activity, police responses and procedures, and discussed local issues including local patterns of crime, drug use, speeding traffic, drink driving, parking, the use of cctv and the identification of offenders, and recent incidents.

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Sarson be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 25th July 2018

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

The Chairman congratulated the Church Fete Committee and volunteers on the organisation of a very successful event which had raised over £3,000 for church funds.

Cllr Sharp reported on the eighth Carlton Horticultural and Produce Show (p.1687/10b refers). This year there were 99 entries from 18 parishioners. Of the 23 classes there was no entry for the jam tarts section, so 22 first prizes of £2 were paid out, of which £4 was returned as donations. There were about 100 visitors to the show. Show entries donated to the auction of produce had raised additional funds.

Receipts	£.p	Payments	£.p
Brought forward	2.70	Prize money	44.00
Grant from PC	35.00	Schedule printing	18.00
Entry money	49.50	Stationery	9.00
Donations	4.00	Judge's gift	20.00
<u>Total</u>	<u>91.20</u>		<u>91.00</u>
Balance	0.20		

It was resolved that the balance be carried forward, that Mrs T Sharp **be thanked** for her help and support for this event, and that Mrs J Buckell **be thanked** for judging the entries.

Cllr Sharp reported that the church clock had been fitted with an electronic winding and digital control system. There had been a few teething troubles which should be resolved shortly. A new light had been fixed to illuminate the clock at night.

Cllr Sharp complained that plastic bags containing dog faeces were being left in the churchyard and on nearby land along footpath S69. The Clerk reported that bags had also been put in the compost bins in the CDJO.

b) Leicestershire County Council

Cllr I D Ould had submitted a written report on LCC business, but had no current casework in Carlton.

c) Hinckley & Bosworth Borough Council

Cllr M Cook had submitted a written report on H&BBC business, but had no current casework in Carlton.

d) Carlton Neighbourhood Watch group

Ms R Yule had reported that there had been 4 burglaries and 1 vehicle crime in Carlton during June. During July there had been 3 cases of other theft, 1 of anti-social behaviour, 1 of public order and 1 of violence or sexual offence.

e) Parish Clerk

Victorian letter box – in churchyard wall had been repaired (p.1717/3e refers)

Toddlers play equipment – Cllr Sarson had identified a developing crack in a support strut in the cradle swing during a routine inspection on 30th July. Spare parts had been ordered from Wicksteed at a cost of £67.10.

Churchyard wall – the Archdeacon's Certificate had been received on 30th July. Screws for inclination monitoring had been fixed on 24th August and the first set of measurements recorded (p.1701/8; Report 2018-07 refer). Condition 4 of the Certificate required the proposed weep holes to be sleeved, and for the sleeving to project 300mm inside the wall. **It was resolved** that the inclination of the wall be measured every three months, and that the drilling of weep holes be deferred until there was evidence of further movement of the brickwork or water seepage.

Pedestrian access to 3-5 Nailstone Rd – H&BBC Enforcement had advised that there was no planning condition requiring the retention of the jitty; LCC Highways had confirmed that the s278 agreement to provide the jitty and highway crossing did not include conditions requiring their retention. As the jitty was on private land, and all three occupiers had agreed that it should be closed, the PC had no powers to take further action. The H&BBC Head of Planning had been advised of the situation, and asked to ensure that appropriate planning conditions were imposed on similar applications in future (p.1718/7 refers).

30mph signs – on Nailstone Rd had been cleared of vegetation by the CGG (p.1716/3a refers).

Gully – at eastern end of churchyard wall had been levelled up and re-set in tarmac (p.1701/8 refers). Cllr Sharp reported that the repair team had not been able to replace the connection pipe which was damaged - the sinking of the road had probably been caused by escaping water washing away the sub soil, and this was likely to re-occur.

Borrowing approval – after consulting Councillors, the Clerk had attended an LRALC course on recent changes in legislation and the PWLB application system on 23rd August at a cost of £20.

Parishes Forum – to be held at 18:30 hrs on 20th Sept at Cadeby. **It was resolved** that the PC be represented by the Clerk.

Grant of Exclusive Right of Burial – book had only one sheet left. **It was resolved** that the Clerk be authorised to order a new one at an estimated cost of £103.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

Two members of the public complained that vehicles parked in front of The Gate Hangs Well obstructed the junction of Main St and Barton Rd, forcing southbound traffic into the path of northbound traffic on Bosworth Rd. **It was noted** that the site was within the 30 mph restricted area, that most drivers were local and aware of this problem, and that the presence of parked vehicles encouraged drivers to slow down and take extra care.

4. Speed Indicator Device (SID)

The SID had been installed on Monday 13th August by Cllrs Sarson, Tupling and the Clerk; the sign had been added to the asset register and insured against loss and damage; the P&CIF grant of £1,625 had been received (p.1680/4, 1675/5, 1672/6 refer).

The first set of data from the SID had been downloaded on 10th Sept, and examples of data analysis had been copied to Councillors. It was clear that a large volume of data would be accumulated as time passed and the SID was moved between the approved locations.

It was resolved that the full data sets be stored by the Clerk until further notice; that the data be released to any person on request; that summary data be published on the PC's website as soon as it became available; that the summary data be presented in Reports in Jan, April, July and Nov; and that abstracts of the data be published in Carlton News.

5. Financial matters

a) Digitisation of paid cheques

HSBC Bank had advised that a new image-based clearing system would be introduced in October, and that paid cheques would no longer be returned to the PC. Instead, digital images would be stored, and these could be presented on request. Paid cheques provided definitive evidence of a payment for audit purposes or in the case of a dispute, but in practice were very rarely referred to.

It was resolved that in future a digital copy of a paid cheque would be obtained only if specifically required as evidence of a payment.

b) External audit

The PC had declared itself exempt from external audit. The AGAR form and supporting information had been published, together with the PC's accounts for 2017-18. The accounts and supporting documents had been made available for public inspection and no objection had

been made (see p.1702/12; 1713/3d). The process had now been completed: LRALC had advised that there was no requirement to publish a notice or completion statement as in the past.

c) Internal Audit fee for 2017-18

It was resolved that the agreed fee of £70 be paid to the Internal Auditor (p.1641/14; 1650/7d refer).

6. Planning matters

a) Planning applications submitted

There were none.

b) Comments submitted under delegated powers

It was noted that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

18/00732/FUL Erection of multi-functional recreational building, the erection of a golf simulator building, the erection of a golf buggy garage, formation of a new car parking areas and new access roads and the proposed erection of 15 golf holiday homes and all associated ancillary works and landscaping (Resubmission). Kyngs Golf and Country Club Station Road Market Bosworth. PC objected to proposal to construct 9 holiday cabins in a prominent position near the top of Godson's Hill: (i) unacceptable intrusion of linear built development into an area of attractive open countryside; (ii) not of a design and at a scale appropriate to minimise impact and assimilate well with the character of the surrounding area; (iii) would obstruct a valued view of the local landscape and of St Peter's Church on the approach to Market Bosworth along public footpath S70; (iv) would result in the loss of developing habitat of wildlife value.

18/00734/FUL Two storey side extension to existing Public House including ancillary microbrewery. Gate Hangs Well, Barton Rd. PC had no objection. Noted that application would increase capacity of the Gate and would be likely to increase on-road parking at busy times; that inconsiderate parking already created difficulties for nearby residents from time to time; benefits to community were likely to outweigh inconvenience caused by parking.

18/00800/CONDIT Variation of Condition 2 of planning permission reference 14/01219/FUL to enable the development for the erection of one dwelling, modification to existing access and proposed new access to be implemented in accordance with amended plans. Windhover House, 69 Main St. (See also 18/00183/CLUE; 14/01219/FUL; 09/00455/OUT). PC objected: (i) overbearing effect on 71 Main Street, (ii) small area of garden; requested conditions that access drives be surfaced with bound materials, any access gates be set back at least 5m from the highway boundary and fitted so as to open inwards only. Noted that development would probably lead to removal of significant trees on adjoining land; suggested that proposal could be made more acceptable if new dwelling was sited 5m further to west.

c) Planning applications determined

There were none.

9. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 10th October 2018 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 20:25 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

AGAR	Annual Governance and Accountability Report
CDJO	Carlton Diamond Jubilee Orchard
CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
PC	Parish Council
PWLB	Public Works Loan Board
SID	Speed Indicator Device